

Ruth E. Bedsole, MA, LPC, LMFT

12946 Dairy Ashford, Rd, Sugar Land, Texas 77478, phone: (281)242-2595 fax: (281)242-2909
Texas Licensures LMFT # 4883 LPC # 14491

Consent for Evaluation/Treatment

Client's Name: _____ Date of Birth: _____

I _____, hereby give full consent for child to receive services of Ruth E. Bedsole, MA, LPC, LMFT until I notify her or she determines services are no longer appropriate or will no longer be provided. I certify that I have the legal authority to authorize and consent to this treatment or evaluation as parent, managing conservator, or guardian of child

CONFIDENTIALITY

I understand that any information I or my child provides to Ruth E. Bedsole, MA, LPC, LMFT is confidential and generally will not be released to others without my written consent. However, I understand that professional ethical obligations, state and/or federal law might require Ruth E. Bedsole, MA, LPC, LMFT to disclose confidential information without my consent in certain circumstances. I understand Ruth E. Bedsole, MA, LPC, LMFT may be required to disclose confidential information, without my consent, in one or more of the following situations:

In the event that the therapy session reveals any information concerning the abuse of a child, elder or disabled person, Ruth E. Bedsole, MA, LPC, LMFT is mandated by law to make a report to the proper authorities. By signing this document, I acknowledge my awareness of this fact.

If the course of therapy reveals any intent my child may have to harm either himself/herself or others, I acknowledge Ruth E. Bedsole, MA, LPC, LMFT's legal and moral duty to prevent my child from bringing this harm about. I specifically give my irrevocable permission to warn those parties she feels may be harmed. If my child reveals an intent to harm himself/herself, Ruth E. Bedsole, MA, LPC, LMFT has my permission, also irrevocable, to prevent my child from accomplishing that intent.

If my child has been referred to this practice by a managed care or insurance company, or I plan to request Ruth E. Bedsole, MA, LPC, LMFT file for reimbursement with a managed care or insurance company, I am aware of this arrangement. As a requirement of the managed care or insurance company, I understand Ruth E. Bedsole, MA, LPC, LMFT may be required to provide them with a complete copy of the records generated in my child's therapy. Once these records are in the possession of the managed care or insurance company, Ruth E. Bedsole, MA, LPC, LMFT cannot guaranty their continued confidentiality.

Additionally, if a law suit is filed by me or my child against Ruth E. Bedsole, MA, LPC, LMFT for breach of duty; or if a court order, legal proceeding, statute, or regulation requires disclosure of records, I understand legal obligations may require the release of my child's therapy records.

RECORDS

I understand it is stated law that mental health providers maintain a record of the treatment given to me. This record will contain the information that will allow Ruth E. Bedsole, MA, LPC, LMFT to chart the course of therapy. She will use it only for that purpose. It is her intent that no one will ever see what is contained in the file. I understand I may get a copy of the file only by providing her with a signed release of information request. Ruth E. Bedsole, MA, LPC, LMFT may provide me with a synopsis of the course of treatment and outcome in lieu of the actual record. I agree I will pay in advance for either the copying cost of the actual record or the time required for the preparation of the treatment summary. This included providing copies or reports to any court or legal representative or designate.

If sessions contain more than one patient, I agree that no one person may get the complete treatment file. Ruth E. Bedsole, MA, LPC, LMFT will attempt to maintain separate records on each patient. However, only that individual is entitled to his/her own record. I agree Ruth E. Bedsole, MA, LPC, LMFT may synopsize course of each individual's treatment as opposed to providing copy of what notes may have been made during any therapy session.

If my child has been referred to this practice by a managed care or insurance company, or I plan to request Ruth E. Bedsole, MA, LPC, LMFT file for reimbursement with a managed care or insurance company, I am aware that she may have to waive my child's right to confidentiality as it pertains to in the managed care or insurance company. If she is an approved provider, she may have to share all the information I/my child provide with this organization. I understand Ruth E. Bedsole, MA, LPC, LMFT will do so as required to get me all the treatment that is appropriate. I am aware that the organization is not bound by her ethical and legal requirements on maintaining the confidentiality my treatment may require. Once these records are in the possession of the managed care or insurance company, Ruth E. Bedsole, MA, LPC, LMFT cannot guaranty their continued confidentiality.

PAYMENT

I understand payment is due time of service. Payment schedule will be made known to me before my initial session.

MISSED PAYMENTS

I understand if I do not uphold my responsibility to pay for services, this may result in the termination of treatment with Ms. Bedsole and referral for appropriate treatment services elsewhere.

MISSED SESSIONS

If I need to cancel a session with Ruth E. Bedsole, MA, LPC, LMFT, I agree to provide at least 24 hours notice. If I do not provide this notice, I understand I will be billed the full amount of the therapy session.

THERAPIST'S INCAPACITY OR DEATH: In the event that your therapist becomes incapacitated or dies, it will become necessary for another therapist to take possession of your files and records. By signing this form, you give your consent to allow another licensed mental health professional selected by your therapist to take possession of your records and provide you with copies upon request, or to deliver them to a therapist of your choice.

TERMINATION OF TREATMENT

I understand the length of time required for therapy will be determined by my child's personal situation. I understand Ruth E. Bedsole, MA, LPC, LMFT will do her best to fulfill my therapeutic needs and to provide my child with her best professional care. For my part, I agree to participate in the process as needed to the best of my ability. It is intended that when my child's needs are met, to the extent that they can be, we will terminate our relationship. There is no guarantee of a cure.

I understand I may terminate treatment at any time. This may be accomplished in any one of several ways. These include, but are not limited to, putting it in writing, informing her verbally, failing to maintain my appointment schedule without proper notification, or failure to follow treatment recommendations. I understand Ruth E. Bedsole, MA, LPC, LMFT will respect my wishes to terminate treatment. I also understand the method I choose to accomplish termination will impact any decision to resume a therapeutic relationship with her.

My signature on this consent form verifies that I have had the opportunity to ask questions regarding procedures, policies, and therapeutic techniques, that my questions were answered to my satisfaction by Ruth E. Bedsole, MA, LPC, LMFT, and that I voluntarily give my consent for treatment. I understand that I have the right to withdraw my consent for treatment at any time.

Parent's Signature

Date

Printed Name of Parent

Parent's Signature

Date

Printed Name of Parent

Signature of Witness

Date

Printed Name of Witness

RUTH BEDSOLE, LPC, LMFT

12946 Dairy Ashford, Suite 260
Sugar Land, TX 77478
Ph: 281-242-2595 / Fax: 281-242-2909

PAYMENT AGREEMENT

Self Pay/ Out of Network:

Initial Evaluation	\$150	per 60 minutes session
Psychotherapy	\$120	per 45-50 minutes session
Group Psychotherapy	\$90	per 45-50 minutes session
Class	\$90	per 60 minute class
Legal Fees	\$240	per hour, \$60 per 15 minutes
Including phone time, report/letter writing, travel		
Copying Records	\$1.00	per page
Letter	\$25.00	per letter

In-Network Benefits:

Your insurance has quoted us the following information on this date: _____.
However, information reported to us is not a guarantee of benefits, and benefits are subject to change at any time. We will work under the assumption that the following terms are applicable per verification of your benefits. Should we be informed of insurance nonpayment of services or changes in the information below, you will be notified as soon as possible:

Deductible: _____

Co-Payment/session: _____

Authorization #: _____

Submission of Claims:

Please be advised that our office will make 2 good faith efforts to collect from your insurance company. If unsuccessful, patient will be required to provide payment in full and documentation of unsuccessful efforts will be provided.

Missed Appointments

24 HOURS NOTICE OF CANCELLATION IS REQUESTED

Less than 24 hours or no notice of cancellation: \$75 fee per late or no notice cancellation

After 3rd missed appointment: \$100 fee per late or no notice cancellation

I understand and agree to all of the above information.

Name of Patient:

(please print) Last First Middle

Signature: _____ **Date:** _____

CHILD HISTORY QUESTIONNAIRE

Child's Name: _____ **Date of Birth:** _____

Child's Age: _____ **Child's Grade:** _____

Child's School: _____

Mother: _____ **Father:** _____

Child's Address: _____

Mother's Address (if different): _____

Father's Address (if different): _____

Home Phone: _____	Can I leave a message on this line? Yes No
Mom's Work Phone: _____	Can I leave a message on this line? Yes No
Dad's Work Phone: _____	Can I leave a message on this line? Yes No
Mom's Cell Phone: _____	Can I leave a message on this line? Yes No
Dad's Cell Phone: _____	Can I leave a message on this line? Yes No
Child's Cell Phone : _____	Can I leave a message on this line? Yes No

How did you find out about me? _____

REASON FOR SEEKING PSYCHOTHERAPY

What brought you here today? _____

EDUCATION/EMPLOYMENT BACKGROUND

Mother's highest level of education completed: _____

Mother's employment status: _____

Father's highest level of education completed: _____

Father's employment status: _____

ACADEMIC INFORMATION

Is your child in any special programs such as Special Ed, GT, speech therapy, etc.? If so, which ones? _____

Does your child receive any modifications? Please describe. _____

Do you have concerns about your child's academic performance? Please describe. _____

Do you have concerns about your child's social abilities? Please describe. _____

Has your child had any previous educational, neuropsychological, or psychological testing? If so, when and where? What were the results?

Has your child ever received occupational, physical or speech therapy? If so, what were the circumstances? Where and when was treatment received? _____

FAMILY

Please list family members who live in the home and their ages. Please include stepparents, step siblings, grandparents, etc.

_____	_____
_____	_____
_____	_____
_____	_____

Are there any family members (particularly parents or siblings) who live elsewhere? Please list their names, ages, and reason for moving out.

Does either parent travel frequently? How often? _____

Has there been a divorce in the family? If so, when? What are the custody arrangements?

Are there any other family members who are very actively involved in your family life? If so, who?

RECREATION

How does your family spend "free time"? _____

Please check the following activities in which your child participated in the last month.

- Exercised/played a sport, how frequently? _____
- Played with friends outside of school, how frequently? _____
- Engaged in group activities outside of school, what activities? _____
- Read or was read to, how frequently? _____
- Watched T.V., how much? _____

STRESSORS

Has your family experienced any stressful events in the last year? Please check the following.

- Death in the family
- Death of a close friend
- Serious illness or injury, your child
- Serious illness or injury, a loved one
- Family fighting
- Marital problems
- Divorce or separation
- Marital reconciliation
- Problems with child rearing
- Move to a new home
- Son or daughter leaves home
- Conflict with in-laws
- Change in job - new position, new company, laid off, retired, quit
- Change in financial status, either more or less money
- Change in daily responsibilities
- Change in social network
- New marriage in the family
- Outstanding personal achievements
- Other: _____

Has your child experienced any of the following:

- Being teased or bullied
- Teasing or bullying another peer
- Academic discipline, what kind? _____
- Loss of friendships
- Change in school setting, teacher, or child care setting
- Other: _____

Any other stressors experienced by the family?

MEDICAL HISTORY

Does your child have any of the following medical problems?

<u>Current</u>	<u>Past</u>		<u>Current</u>	<u>Past</u>	
<input type="checkbox"/>	<input type="checkbox"/>	Heart Problems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Head Injury
<input type="checkbox"/>	<input type="checkbox"/>	Digestive Problems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Surgeries
<input type="checkbox"/>	<input type="checkbox"/>	Hypothyroidism	<input type="checkbox"/>	<input type="checkbox"/>	Tics
<input type="checkbox"/>	<input type="checkbox"/>	Hyperthyroidism	<input type="checkbox"/>	<input type="checkbox"/>	High Blood Pressure
<input type="checkbox"/>	<input type="checkbox"/>	Diabetes, Type I	<input type="checkbox"/>	<input type="checkbox"/>	Unexplained pains
<input type="checkbox"/>	<input type="checkbox"/>	Diabetes, Type II	<input type="checkbox"/>	<input type="checkbox"/>	PMS symptoms
<input type="checkbox"/>	<input type="checkbox"/>	Overweight	<input type="checkbox"/>	<input type="checkbox"/>	Muscle tension
<input type="checkbox"/>	<input type="checkbox"/>	Underweight	<input type="checkbox"/>	<input type="checkbox"/>	Headaches
<input type="checkbox"/>	<input type="checkbox"/>	Back or neck pain	<input type="checkbox"/>	<input type="checkbox"/>	Cancer
<input type="checkbox"/>	<input type="checkbox"/>	Alcohol use/abuse	<input type="checkbox"/>	<input type="checkbox"/>	Drug use/abuse

If you checked any of the boxes above, please describe the problem.

Is your child currently taking any medications? If so, please list. _____

Are there any other medical problems not listed above that your child experiences? _____

Are there any serious medical problems someone in the family has? _____

MENTAL HEALTH HISTORY

Have you sought psychotherapy for your child before? If so, what were the circumstances? _____

Did you find therapy helpful? _____

Is/has your child ever taken any medications to help with any mental health problems? If so, please list along with the prescribing physician's name.

Did you (or do you) find the medication helpful?

Has your child or any of your family members struggled with any of the following problems?

	Child, current	Child, past	Mother	Father	Sibling	Other
Depression, sadness						
Anxiety / Excessive Worries						
Panic Attacks						
Obsessions and/or Compulsions						
Suicidal thoughts						
Attempted Suicide						
Learning Disabilities						
Attention Deficit/Hyperactivity						
Problems with Anger						
Problems with Assertiveness						
Oppositionality/Defiance						
Schizophrenia or Psychosis						
Nervous Breakdown						
Heavy Alcohol Use						
Drug Use/Abuse						
Eating Disorder						
Abused in any way						
Other:						

ANYTHING ELSE?

Is there anything else you would like to make sure I know?

THIS FORM IS ONLY REQUIRED IF PARENTS WOULD LIKE COMMUNICATION
BETWEEN MS. BEDSOLE AND THE CHILD'S SCHOOL

Ruth E. Bedsole, MA, LPC, LMFT
12946 Dairy Ashford Road, Sugar Land, Texas 77478
Phone: 281-242-2595
Fax: 281-242-2909

Consent for Communication with School

Please Complete the Following Information:

Client's Name: _____ Date of Birth: _____

SCHOOL INFORMATION

Name of School _____ School's Phone Number _____

School's Address _____ City, State, and Zip _____

Name of Principal _____ Name of Counselor _____

Name of Teacher _____ Name of Teacher _____

CONSENT

I, _____, hereby give Ruth E. Bedsole, MA, LPC, LMFT permission for the mutual exchange of pertinent information with my child's school personnel, including academic, social, medical, mental health/psychological, and/or psychiatric information.

Signature _____ Date _____

Printed Name _____ Relationship to Patient _____

Witness _____ Date _____

This consent expires one year from the date signed, unless an earlier expiration date is entered here:

THIS FORM IS ONLY REQUIRED IF PARENTS WOULD LIKE COMMUNICATION
BETWEEN MS. BEDSOLE AND THE CHILD'S PHYSICIAN

Ruth E. Bedsole, MA, LPC, LMFT
12946 Dairy Ashford Road, Sugar Land, Texas 77478
Phone: 281-242-2595 Fax: 281-242-2909

Consent for Communication with Primary Care Provider

Dear Parents:

In an effort to coordinate the care of my patients with their providers in the community, as well as to fulfill insurance obligations, I am requesting your permission to inform your child's primary care physician about your participation in assessment and/or treatment with me. At times, speaking with a child's primary care physician is helpful, especially concerning issues of medication, treatment follow-up, and psychological issues impacting your child's well-being. Moreover, as your child's primary care physician carries the total responsibility for your child's medical care, it is important the physician have access to information related to your child's health and treatment.

Client's Name:

Date of Birth:

PHYSICIAN INFORMATION

Name of Physician

Physician's Phone Number

Physician's Address

City, State, and Zip

CONSENT

I, _____, hereby give Ruth E. Bedsole, MA, LPC, LMFT permission for the mutual exchange of pertinent information with my child's primary care physician, including academic, social, medical, psychological, and/or psychiatric information.

I, _____, hereby decline to give Ruth E. Bedsole, MA, LPC, LMFT permission for the mutual exchange of pertinent information with my child's primary care physician.

Signature

Date

Printed Name

Relationship to Patient

Witness

Date

This consent expires one year from the date signed, unless an earlier expiration date is entered here:

**TO BE COMPLETED BY DIVORCED or DIVORCING PARENT(S) SEEKING
TREATMENT FOR CHILD**

Ruth E. Bedsole, MA, LPC, LMFT
12946 Dairy Ashford Drive, Suite 260, Sugar Land, Texas 77478,
Phone: 281-242-2595 Fax: 281-242-2909

Custody Dispute Contract

Client's Name: _____ Date of Birth: _____

The purpose of this contract is to obtain written agreement that the mental health provider, Ruth E. Bedsole, MA, LPC, LMFT will not be asked to participate in any litigation regarding any custody or access disputes. If Ms. Bedsole is asked to participate in any litigation, Ms. Bedsole's neutral role with the family may be compromised. This is likely to seriously jeopardize any progress that may have been made in therapy, to hinder likelihood of future progress, and possibly to limit the patient's willingness to seek help from a mental health provider at any later time in his/her life. In order to prevent these problems or potential problems, it is crucial that Ms. Bedsole, the parents, and the patient have every reassurance that there will be absolutely no involvement on Ms. Bedsole's part in any current or future litigation between parents. This is best accomplished by both parents signing this statement:

We wish to enlist the services of Ruth E. Bedsole, MA, LPC, LMFT, P.C. in the treatment of our child, _____. We understand that such treatment will be compromised if information revealed therein is brought to the attention of the court in the course of a custody dispute. Accordingly, we mutually pledge that we will neither individually nor jointly involve Ms. Bedsole in any litigation whatsoever. We will neither request nor require Ms. Bedsole to provide testimony in court. We will neither request nor require Ms. Bedsole to turn over her notes to the court or any attorneys or other personnel involved in any custody dispute process. If the services of a mental health professional are desired for court purposes, the services of a person other than Ms. Bedsole must be enlisted.

Signature of Parent

Date

Printed Name of Parent

Signature of Parent

Date

Printed Name of Parent

Signature of Witness

Date

Printed Name of Witness

RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC
NOTICE OF PRIVACY PRACTICES

IN ACCORDANCE WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA), HEALTH INFORMATION TECHNOLOGY FOR ECONOMIC AND CLINICAL HEALTH ACT (HITECH), TEXAS MEDICAL PRIVACY ACT (TX HB300), THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED, AS WELL AS HOW YOU MAY GAIN ACCESS TO THIS INFORMATION. PLEASE REVIEW CAREFULLY AND SIGN THE ACKNOWLEDGEMENT OF RECEIPT.

Protecting Your Personal and Health Information

This notice will explain how we handle your medical/mental health information. Applicable federal and state laws require us to maintain the privacy of clients' personal and health information. In this Notice, your personal or protected health information is referred to as "health information" or "PHI" and includes information regarding your health care and treatment with identifiable factors, such as your name, age, address, income or other financial information. Because state and federal laws, combined with our professional ethics, are very complicated, some parts of this notice are very detailed and may seem difficult to understand. Please know RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC is committed to protecting the privacy of your health and personal information and is available to answer any questions you may have.

How We Protect Your Health Information

RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC protects your health information by treating all of your health information that she collects as confidential (for exceptions to confidentiality see Uses and Disclosures Not Requiring Consent or Authorization), by training all staff in federal and state confidentiality policies and practices per HIPAA, HITECH, AND TX HB300, by restricting access to your health information only to those office staff that need to know your health information in order to provide service to you, and by maintaining physical, electronic, and procedural safeguards to comply with federal and state regulations guarding your health information. Your health information is maintained on file after termination of services for a minimum of 7 years, or three years after the age of majority, whichever is greater.

Uses and Disclosures for Treatment, Payment, and Health Care Operations

RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC may use or disclose your protected health information for treatment, payment, and health care operations purposes if you have given consent to receive evaluation or treatment services.

Clarification of terms:

PHI- information in your health record that could identify you.

ePHI- information in your health record available in electronic format.

Treatment, Payment, and Health Care Operations

Treatment- when office provides, coordinates, or manages your health care and other services related to your health care. An example of treatment would be when our office consults with another health care provider, such as your family physician.

Payment- when you provide reimbursement for the services you receive in the office. An example of payment would be when our office discloses your PHI/ePHI to your health insurer to obtain reimbursement for your health care or to determine eligibility or coverage.

Health Care Operations – are activities that relate to the performance and operation of our office.

Examples of health care operations are quality assessment and improvement activities, business related matters such as audits and administrative services, case management and care coordination, and conducting training and educational programs or accreditation activities.

Use – Activities within the office such as sharing, employing, applying, utilizing, examining, and analyzing information that identifies you.

Disclosure – Activities outside of the office, such as releasing, transferring, or providing access to information about you to other parties.

Uses and Disclosures Requiring Authorization

RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC and any administrators of her may use or disclose PHI/ePHI for purposes outside Treatment, Payment, or Health Care Operations when your authorization is obtained. An “authorization” is written permission above and beyond the general consent that permits only specific disclosures. In those instances when the office is asked for information for purposes outside of Treatment, Payment, or Health Care Operations, we will obtain an authorization from you before releasing this information.

Specific authorization is also obtained before releasing your psychotherapy notes. Psychotherapy notes are notes made about treatment and are given a greater degree of protection than PHI/ePHI.

You may revoke all such authorizations at any time, provided each revocation is in writing. After that time, we will not use or disclose your information for the purposes originally agreed upon. However, we cannot take back any information already disclosed with your permission or that we had used in our office.

Uses and Disclosures Not Requiring Consent or Authorization

The law requires RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC to use or disclose PHI/ePHI without your consent or authorization in some cases. Here are some examples of when this might occur:

When Required by Law - Suspected child abuse must be reported. Also, if you are involved in a lawsuit or legal proceeding and the provider receives a subpoena, discovery request, or other lawful process, some of your PHI/ePHI may have to be released. This will occur only after trying to tell you about the request, consulting your lawyer, or trying to get a court order to protect the information being requested. Finally, some information has to be disclosed to governmental agencies, which check on providers to see that privacy laws are being obeyed.

For Law Enforcement Purposes – Information may be released if your provider is asked to do so by a law enforcement official to investigate a crime or criminal.

For Public Health Activities – Some of your PHI/ePHI might be disclosed to agencies which investigate diseases or injuries.

For Specific Government Functions – PHI/ePHI of military personnel and veterans may be disclosed to government benefit programs relating to eligibility and enrollment. PHI/ePHI may also be disclosed to Workers Compensation and Disability Programs, to correctional facilities if you are an inmate, and for national security reasons.

To Prevent a Serious Threat to Health or Safety – If your provider believes that there is a serious threat to your health or safety or that of another person or the public, the provider can disclose some of your PHI/ePHI. This disclosure will only be provided to persons who can prevent the danger.

Therapist’s Incapacity or Death – In the event that your provider becomes incapacitated or dies, it will become necessary for another therapist to take possession of your files and records.

Patient Rights and Provider’s Duties

Patient Rights:

Rights to Request Restrictions – You have the right to request that your provider limits what is told to people involved in your care or the payment of your care, such as family members and friends. RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC may not be able to accept your request; however, if accepted she will uphold it except in case of emergency or if it is against the law.

Right to Receive Confidential Communications by Alternative Means/Locations – You have the right to request and receive confidential communications of PHI/ePHI by alternative means and at alternative locations. (For example, you may not want a family member to know that you are being seen at the office. On your request, communications will be sent to an alternate address.)

Right to Inspect and Copy – You have the right to inspect and/or obtain a copy of your records. A reasonable fee may be charged for copying. Access to your records may be limited or denied under certain circumstances, but in most cases you have a right to request a review of that decision. On your request, we will discuss with you the details of the request and denial process.

Right to Amend – You have the right to request in writing an amendment of your health information for as long as PHI/ePHI records are maintained. The request must identify which information is incorrect and include an explanation of why you think it should be amended. If the request is denied, a written explanation stating why will be provided to you. You may also make a statement disagreeing with the

denial, which will be added to the information of the original request. If your original request is approved, we will make a reasonable effort to include the amended information in future disclosures. Amending a record does not mean that any portion of your health information will be deleted.

Right to an Accounting – You generally have the right to receive an accounting of disclosures of PHI/ePHI. If your health information is disclosed for any reason other than treatment, payment, or operation, you have the right to an accounting for each disclosure of the previous six (6) years. The accounting will include the date, name of person or entity, description of the information disclosed, the reason for disclosure, and other applicable information. If more than one (1) accounting is requested in a twelve (12) month period, a reasonable fee may be charged.

Electronic vs. Paper – If you received this notice electronically (e.g., accessing a website) you have the right to obtain a paper copy of the notice from the office upon request.

Duties of RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC :

Provider is required by law to maintain the privacy of PHI/ePHI and to provide you with this notice of legal duties and privacy practices. RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC reserves the right to change the privacy policies and practices and terms of this Notice at any time, as permitted by applicable law. She reserves the right to make the changes in privacy practices and the new terms of our Notice effective for all health information that we maintain, including health information we created or received before we made the changes. Unless we notify you of such changes, however, the office is required to abide by the terms currently in effect.

Provider is also required to notify you if there is a breach of your PHI/ePHI which would allow your clinical or financial information to be identified or compromised.

Questions and Complaints

For questions regarding this Notice of our Privacy Practices, or if you are concerned that your privacy rights may have been violated, please contact RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC. You may also make a written complaint to the US Department of Health and Human Services, whose address can be provided upon request. If you choose to make a complaint with the US Department of Health and Human Services, or with me, I will not retaliate in any way.

RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC
12946 Dairy Ashford, Suite 260
Sugar Land, Texas 77478
281-242-2595 Revised 5/2014

RUTH E. BEDSOLE, MA, LPC, LMFT, PLLC

CONSENT FOR THE USE OR DISCLOSURE OF HEALTH INFORMATION FOR TREATMENT, PAYMENT, OR HEALTH CARE OPERATIONS

In my notice of Privacy Practices, I provide you with information about how I can use or disclose your personal and health information. As described in my Notice of Privacy Practices, I request your consent for use or disclosure of mental health and medical information to carry out treatment, payment, or health care operations. You have a right to review my Notice of Privacy Practices before signing this Consent form.

By signing this Consent form, you: (1) Acknowledge that a copy of the Notice of Privacy Practices has been provided to you; and (2) Consent to our use and disclosure of your health information for treatment, payment, or health care operations, as described in the Notice of Privacy Practices.

You have the right to revoke this Consent in writing any time, except where we have already used or disclosed your health information in reliance upon this Consent.

I am required by law to notify you if there is a breach of your PHI/ePHI which would allow your clinical or financial information to be identified or compromised.

Patient's Name (Printed)

Signature of Patient, Parent, or Legal Representative

Date